

## Appendix 9 Uniform Policy Guidelines



### Uniform Policy Guidelines

#### Rationale

Cheltenham Girls' High School has a distinct and unique uniform that has been proudly worn for more than 60 years. The decision to wear a uniform has been the result of a consultative process with the students, parents and the wider school community. Students are immediately recognisable because of the pink, maroon and blue colours and this is commonly associated with Cheltenham Girls' High School as a school of excellence. Students are expected to wear their uniform correctly and conduct themselves in a way that brings credit to their personal family and the wider school family. Students are provided with a variety of options within the uniform requirement and these are listed below.

#### Summer Uniform

**Tunic Junior:** Pink and white stripe tunic with inverted pleats to front, same fabric-piping, 5 buttons to fixed placket in front and back zipper.

**Tunic Senior:** Pink and white striped tunic with inverted pleats to front, double piping, 5 button front opening and decorative band to back.

**Skort:** A maroon skort must be worn with new summer blouse when available (currently under consultation)

**Shirt/blouse:** (To be confirmed) similar to current tunic fabric in a short sleeve shirt-style

**Jumper:** Maroon V neck with double blue stripe to neckline and cuff.

**Jacket:** A maroon zip front jacket with side pockets lined with a fleece.

**Socks:** Blue ankle socks.

**Stockings:** Sheer grey pantyhose for all formal events and functions. Grey pantyhose are available at school.

**Footwear:** Black fully enclosed leather shoes with study heels. High heels, ballet slipper type shoes or "Raben," "Doc Martin" shoes or boots are not acceptable. *Please see footwear information below*

**Blazer:** Maroon with shirt maker collar and crest to pocket. Made to order from the uniform provider and can be worn by any student in any year group.

#### Winter Uniform

**Tunic Junior:** Maroon sleeveless V neck tunic, blue and white striped long sleeved shirt and maroon and blue striped tie.

**Tunic Senior:** Maroon sleeveless V neck tunic, plain blue long sleeved shirt and maroon and blue striped tie.

**Jumper:** Maroon V neck with double blue stripe to neckline and cuff.

**Pants:** Maroon pants worn with blue long-sleeve shirt with maroon piping. Track pants are not suitable.

**Tie Tag:** Senior only attire

**Jacket:** A maroon zip front jacket with side pockets lined with a fleece.

**Socks:** Blue ankle socks.

**Stockings:** Black pantyhose for school wear. Sheer grey pantyhose for all formal events and functions. Grey pantyhose are available at school.

**Shoes:** Black, fully enclosed leather lace up shoes with study heels. High heels, ballet slipper type shoes or "Raben" shoes or boots are not acceptable.

**Blazer:** Maroon with shirt maker collar and crest to pocket. Made to order from the Uniform provider and can be worn by any student in any year group.

#### PE Uniform

**Shorts:** Maroon lightweight silky shorts with blue stripe. (Currently under consultation)

**Track Pants:** Maroon track pants with blue stripe for winter

**Shirt:** Blue shirt with maroon stripe in light weight silky fabric. PE uniform available only from School Uniform Shop.

**Swimwear:** Full piece swimming costume.

**Socks:** Blue ankle socks.

**Shoes:** Properly fitted, lace up joggers with firm sole. "Rabens" and slip-on shoes are not acceptable.

**Hat:** Navy blue peak cap with maroon "C" available from Uniform Shop. Or hat of choice.

### **Students with specific cultural religious uniform requirements**

**Summer Uniform** as above with additional fabric attached to convert sleeves into long sleeves. The summer uniform fabric is available at the Uniform Shop. Alternatively, a long sleeved pale pink skivvy worn underneath the uniform is acceptable.

Grey tights or long light grey pants are acceptable however grey track pants are not acceptable.

**Winter uniform** is as above with grey tights or pants option. Track pants are not acceptable.

**Scarf:** All scarves should be maroon in colour. A pale blue or pink band around the brow is acceptable.

**Footwear** is as above.

**PE Uniform:** The PE uniform is to be worn as indicated below and students may wear maroon track pants instead of shorts or black tights under their shorts. *Please read footwear notes above*

Additional Information:

**Make up:** Students can wear makeup, however, it must be minimal and appropriate for school.

**Winter Scarves:** should be maroon or navy blue only

**Ribbons:** Plain blue, pink or maroon ribbons or head bands.

**Jewellery:** Students may wear one small signet ring, one necklace and a simple pair of stud earrings. Jewellery may have to be taken off for some practical classes or when using some machinery. Students are responsible for their own jewellery if taken off for safety reasons in class. Students can wear minimal jewellery and all jewellery must comply with workplace health and safety.

**Mufti days:** Occasionally the school will hold a "Mufti Day" wear students may wear clothing of their own choice. In general clothing on Mufti Days must be covering and sun safe. Singlet tops and exposed midriff are not acceptable. Students should be responsible for sun protection. Shorts and skirts should be a suitable length, avoiding very short hems. Closed in footwear is required. Students wearing thongs or ugg boots may be sent home to change their footwear for workplace health and safety.

**Students who are unable to wear the full uniform** to school must report to Front office for a Uniform pass before roll call in the morning with a note explaining the reasons for not wearing the full uniform. A slip will be generated for the student to carry with during the day.

### **Footwear**

Legislative requirements for NSW schools state that students must wear appropriate footwear to avoid injury. OHS requires that schools assess the risks associated with learning activities both inside and outside the classroom.

### **Legislation from Chemical Safety in schools**

[https://detwww.det.nsw.edu.au/assetmanagement/chemicals/section3/m\\_index.htm](https://detwww.det.nsw.edu.au/assetmanagement/chemicals/section3/m_index.htm)

### **Science**

“Substantial footwear appropriate to the practical activity should be worn at all times. Footwear such as thongs, open weave type shoes, or shoes with openings at toes or heels, platform or high-heel shoes should not be worn in areas which present hazardous situations. Where indicated by a risk assessment, the wearing of safety footwear is mandatory.

Footwear with a stout sole and firm leather uppers provides best protection to students and staff in science. Because hot liquid can enter and be retained by footwear, the footwear chosen should be capable of quick removal. Thongs, open type sandals or shoes, canvas type shoes and/or gym boots must not be worn in practical classes where there is the possibility of injury through spillage of hot or corrosive liquids.

**If a student whose shoes do not meet footwear safety standards is excluded from participating in a particular aspect of practical work, an alternate activity with the same expected outcome should be provided. “**

### **Visual Arts**

“Ensuring that students are wearing appropriate clothing, footwear and any other personal protection equipment required by a risk assessment.”

### **Technology and Applied Studies (TAS)**

“Substantial footwear appropriate to a practical activity should be worn. Footwear such as thongs, open weave type shoes, or shoes with openings at toes or heels, platforms or high-heel shoes should not be worn in areas which present hazardous situations. Where indicated by a risk assessment, the wearing of safety footwear is mandatory. “

### **Cheltenham Girls’ High School Requirements.**

**Practical classes include Technology and Applied Studies, Visual Arts, Science, PDHPE and Sport. Each of these subjects require a practical component which may include the use of specific equipment requiring training and personal protective gear, chemicals, paints and activities or games that expose the feet to additional risks.**

In keeping with Legislative requirements students are required to wear:

- Personal Protective Equipment - (PPE) is a condition of entry into the workshop and laboratories and was developed by undertaking a risk management exercise.
- Firm, supportive, enclosed, black leather shoes with a low heel and a stout sole.

Light weight non supportive or non-leather shoes with a very low scoop front that exposes the top of the foot and band with buckle), thongs, ballet and slipper type shoes are not to be worn and students who wear these shoes will not be admitted to practical classes. When participating in sporting events and PDHPE the following footwear is required;

### **Sport Shoes and shoes for Physical Education.**

Lace up joggers must be worn. Slip on shoes, Converse, Vans, Rabens or Dunlop shoes are unacceptable. Students who wear incorrect shoes will not be able to participate and may be at risk on failing to satisfy the practical Curriculum requirements for Sport and or Physical Education.

Students who are restricted from entry to classroom because of inappropriate footwear will be provided with alternative work that must be completed in lieu of the practical application. Even though they complete the alternative work this may still mean that some students may be at risk of failing to meet the course practical requirements.

## **Responsibilities within the Policy**

### **Students**

Students are encouraged to wear the uniform as prescribed by the school in consultation with the P&C, students and staff. Students should be actively supported in wearing appropriate attire including encouraging them to take pride in their appearance. Students who experience financial difficulties or have difficulty in meeting uniform requirements should be referred to the Head Teacher Wellbeing who will support them to access Uniform Shop and or Student Assistance Scheme.

Students are encouraged to take responsibility for their choice of footwear. Students are expected to comply with the WHS requirements in accordance with the DoE policy indicated above.

Students who fail to comply with the footwear requirements will not be admitted to the laboratory or classroom. Provision will be made by the Head Teacher for students to be seated in another room and they will be provided with relevant, meaningful work to complete in lieu of the practical learning experience.

While we encourage students to be responsible for their own footwear, students who repeatedly fail to wear the correct shoes may be at risk of failing to participate in practical applications and therefore fail to meet the course requirements. These students will be referred to the faculty Head Teacher who will consult with their parents to resolve the footwear matter and to enable the student to participate in all practical activities required by the course.

### **Parents**

Parent cooperation in matters of uniform is vital and particularly so with matters related to student safety in practical learning environments. Parents should be aware of what their daughter is wearing to school each day. Parents should encourage their daughter to care for her uniform and to look smart and neat in her appearance.

Parents are encouraged to purchase footwear that meets the safety requirement for practical classes. Parents should discuss these requirements with their daughter before purchasing new school shoes.

Students who fail to comply with the footwear requirements will not be admitted to the laboratory or classroom. Provision will be made for students to be seated in another room and students will be provided with relevant, meaningful work to complete in lieu of the practical learning experience. Head Teachers will consult with the student's parent/s to resolve the footwear matter and to enable the student to participate in all practical activities required by the course.

Students who have extenuating circumstances such as a foot or leg injury that precludes them from wearing the appropriate footwear must bring a letter from their parent explaining the circumstances, to the relevant Head Teacher before school. The student may not be admitted to practical classes for safety reasons until they are able to wear compliant footwear however, they will attend all other classes and the wellbeing team will provide support to ensure that the student can move safely around the school corridors.

### **This Policy should be read in conjunction with**

CGHS Wellbeing Policy

School Uniforms in New South Wales Government Schools **PD/2004/0025/V02**

<https://education.nsw.gov.au/policy-library/policies/school-uniform-policy?refid=285839>

### **Chemical Safety in Schools**

<https://education.nsw.gov.au/inside-the-department/health-and-safety/risk-management/chemicals-and-sharps>

### **Personal Protective Equipment and Footwear Guidelines**

<https://education.nsw.gov.au/inside-the-department/health-and-safety/risk-management/personal-protective-equipment>

[https://education.nsw.gov.au/inside-the-department/health-and-safety/media/documents/risk-management/FACT011\\_FOOTWEARGUIDELINES\\_v1.pdf](https://education.nsw.gov.au/inside-the-department/health-and-safety/media/documents/risk-management/FACT011_FOOTWEARGUIDELINES_v1.pdf)

**Classroom Safety**

[https://education.nsw.gov.au/inside-the-department/health-and-safety/risk-management/school-and-workplace-environment/FORM010\\_CLASSROOMSAFETYINSPECTION\\_V5.pdf](https://education.nsw.gov.au/inside-the-department/health-and-safety/risk-management/school-and-workplace-environment/FORM010_CLASSROOMSAFETYINSPECTION_V5.pdf)

**Student Safety**

<https://education.nsw.gov.au/inside-the-department/health-and-safety/risk-management/student-safety>